Whole of firm level

Obtain written confirmation of compliance with firm policies and procedures on independence from all personnel that are required to be independent in accordance with relevant ethical requirements and applicable legal and regulatory requirements at the induction stage of new personnel, which is to be updated annually (for all relevant personnel) in the firm’s annual confirmation cycle:

{{today\_short}}

{{firm\_name}}

{{firm\_postal\_address\_single\_line}}

Dear {{audit\_partner\_name}}

Annual/Induction written confirmation

I have read and understood APES 110 Code of Ethics for Professional Accountants (including independence Standards) and the firm’s policies and procedures relating to ethical requirements. To the best of my knowledge and belief, I confirm that I am compliant with the requirements of the current version of APES 110 Code of Ethics for Professional Accountants (including independence Standards), and the firm’s policies and procedures relating to ethical requirements, including the independence requirements for audit and assurance clients.

I am aware of my responsibility to promptly (at a maximum 7 days from when I first became aware of an ethical issue) inform the firm of any threat, or suspected threat, that may indicate the requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards) and the firm’s policies and procedures relating to ethical requirements are not being complied with.

I, my immediate or close family members do not have a direct or material indirect financial interest in any of the entities listed on the firm’s Restricted Entities Listing.

I confirm that I have consulted with appropriate firm personnel where necessary to support my confirmation.

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[NAME]